



NJ Career Accelerator Internship Grant Program

FAQs

What is the NJ Career Accelerator Internship Grant Program?

NJ Career Accelerator Internship Grant Program provides funding to employers interested in hosting undergraduate interns from New Jersey's institutions of higher education. Funding is available to New Jersey-based companies.

What does the [internship](#) experience look like?

This is a structured learning experience that allows students to apply knowledge learned in the classroom. There should be clearly defined learning objectives/goals and a designated supervisor who will be developmental feedback throughout the experience. An intern **should not** be used to displace a regular employee.

Can OSHE match me with an intern?

No, this is not a matching program. You are responsible for collecting applicants, reviewing resumes, conducting interviews, verifying student eligibility (must be a current undergraduate student of a NJ Institution of Higher Education), and making offers. OSHE is available to offer guidance on the best ways to connect with NJ College students and can connect you with Institutions Career Services and Workforce Development offices.

If I do not use all the funds, can my organization keep the remaining funds?

No, the remaining funds must be returned to OSHE by September 29, 2023.

How does OSHE ensure that I am a New Jersey organization?

Applications require FEIN that will be verified during the screening process and you are required to have or create a [NJSTART account](#).

Who decides which student is hired?

Each organization will recruit, screen, and hire their NJ College interns. OSHE requires that student information be shared prior to the start of the internship in order to disburse funds.

How will I verify the intern I want to hire attends a NJ institution of higher education?

It is the organization's responsibility to verify if the intern is a current NJ college student (Spring 2023 or Summer 2023). You can request college transcripts, copies of student identification card, institution enrollment verification system, or student signed certification of enrollment status.

Is the grant limited to one intern per organization?



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No, an organization can request as many interns as they can accommodate, remembering that this is to be an experiential learning opportunity for the student and the student should be the primary beneficiary of the internship experience.

Does the grant proposal require a budget submission?

No, the funds are only designated to underwrite intern salaries at a standard rate, therefore an itemized budget is not applicable. The proposal consists of an application and internship descriptions. The organization will provide an expenditure reports at the conclusion of the internship.

Can we hire an intern for the fall or beyond?

Not at this time-the program is meant for summer 2023 internships.

When will I receive the grant money, if accepted?

Once you have completed all the required paperwork and forms including the internship hiring verification form, we will disburse funds by the end of May.